|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| |  |  |  |  | | --- | --- | --- | --- | | |  |  |  | | --- | --- | --- | | |  |  | | --- | --- | | Public Service Recognition Awards - Recognizing Excellence in State Service   |  | | --- | |  | | | | |

# Nominate a state employee or team for a Public Service Recognition Award

If you know a state employee who consistently excels beyond expectations, **you have until February 14** to nominate them for either the Extra Mile Award or the Leadership Award.

They could be a coworker, your employee, your supervisor, or a whole team (section, division or department) - anyone who you think has made a **meaningful impact** and deserves recognition for their dedication to public service.

* ✔️ Any state employee can nominate an individual or team for an award.
* ✔️ Nominees can be state government or higher education employees.
* ⏳ Nominations are due by **February 14, 2025**.
* 📢 Award winners will be announced in the week of May 4 as part of Public Service Recognition Week.
* 💡 Need inspiration? Read about [last year's award winners](https://ofm.wa.gov/state-human-resources/public-service-recognition-week/public-service-recognition-awards-2024).

## A picture containing diagram Description automatically generated

## Extra Mile Award

This award is given to individuals or groups of state employees who surpass expectations for exemplary public service by demonstrating the following ideals:

* Proven commitment to access, diversity, equity and inclusion
* Innovative techniques and methods
* Outstanding leadership
* Visionary thinking
* Outstanding customer service

### How to nominate

1. Download a template to write your nomination:

[🗎 Extra Mile Award nomination template [.docx]](https://ofm.wa.gov/sites/default/files/public/shr/PSRW/Awards/ExtraMileNominationTemplate2025.docx)

1. Then copy and paste your responses in the online form:

[💻 Extra Mile Award online nomination form](https://forms.office.com/g/uhuqiEUgEB)

## Text Description automatically generated with medium confidence

## Leadership Award

This award is given to individuals at all levels of management who show exemplary leadership by demonstrating the following ideals:

* Proven commitment to access, diversity, equity and inclusion
* Visionary leadership
* Commitment to service
* A significant contribution to the advancement of state government
* Personal integrity

|  |
| --- |
|  |

### How to nominate

1. Download a template to write your nomination:

[🗎 Leadership Award nomination template [.docx]](https://ofm.wa.gov/sites/default/files/public/shr/PSRW/Awards/LeadershipAwardNominationTemplate2025.docx)

1. Then copy and paste your responses in the online form:

[💻 Leadership Award online nomination form](https://forms.office.com/pages/responsepage.aspx?id=F-LQEU4mCkCLoFfcwSfXLVTEyOAiT31MuoaYamTGCfFUQUU3UEtJMzBUWFJBMDVCVzZETUNVNUJVTC4u&route=shorturleAJdmMzl2k%2BhsrXxKczf40xoBI%3D&reserved=0)

## Questions?

Email [psrw@ofm.wa.gov](mailto:psrw@ofm.wa.gov) or visit the [Public Service Recognition Week](https://ofm.wa.gov/state-human-resources/public-service-recognition-week) webpage.