

Specification for class of

SEAMSTRESS 1

Abolished Effective July 1, 2007

Definition: Performs volume sewing work in making, altering or mending clothes and cloth articles.

Typical Work

Assists in operation of a sewing room; may supervise and instruct students or patients in proper use and care of sewing equipment and in all phases of sewing work; distributes and collects work and tools; safeguards tools and takes precautions to prevent injuries;

Measures individuals for garments;

Makes, fits, mends and alters articles of clothing such as pajamas, nightgowns, camisoles, shirts, trousers, dresses, aprons, hospital gowns, restraints and amateur theatrical costumes;

Makes and mends sheets, pillow cases, towels, curtains, draperies, chair covers, and table linens;

Makes and cuts out patterns;

Marks clothing and sorts items to be mended or discarded;

Operates power sewing, cutting, marking and buttonhole machines; makes minor repairs and adjustments and maintains sewing room equipment;

Keeps sewing room clean and orderly;

Performs other work as required.

Knowledge and Abilities

Knowledge of: sewing methods and equipment; use of patterns; grade and qualities of textiles; maintenance of sewing machines.

Ability to: use, adjust and maintain various power sewing machines and attachments and power cutter; do hand sewing; make, cut out and sew b~ patterns; instruct students or patients in use and care of sewing equipment and general sewing work; perform volume sewing

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work and plan and schedule work effectively; follow oral and written instructions; keep routine records.

Minimum Qualifications

One year of experience or training in sewing, preferably on a volume basis, including use of power sewing machines.

Revised March 13, 1972

Revises minimum qualifications

Revised March, 1986

Revises typical work