

Specification for Class of

SIGN FABRICATOR LEAD

Abolished Initially Effective January 13, 2006

Abolished Final Effective February 10, 2006

Definition: Leads the crew of Sign Fabricators in the Central Sign Shop and fabricates and repairs signs. Inspects signs fabricated by the sign shop and other manufacturers to ensure conformity with specifications. Assists the Sign Shop Manager in the general operation of the sign shop.

Typical Work

Leads employees engaged in sign fabrication, packaging and shipping and receiving;

Designs, lays out and fabricates highway signs using a variety of materials;

Applies reflective or non-reflective sheeting using vacuum or roller applicator;

Operates silk-screen, die cutters, applicators and other equipment and hand tools used in sign fabrication;

Inspects signs to ensure conformity with specifications and quality standards; may recycle sign stock; may repair signs;

Coordinates any recycling program for the Central Sign Shop;

Assists the Sign Shop Manager with the operation of the shop by assigning work, making schedules, monitoring and maintaining inventories, keeping records and ordering supplies and materials;

May assist in training new employees;

Performs other related work as required.

Minimum Qualifications

Two years of experience as a Sign Fabricator.

OR

SIGN FABRICATION LEAD
71262

High school graduation or possession of GED certificate and three years of experience fabricating metal signs in a commercial sign shop.

A valid driver's license is required.

New class: 9-10-93