

HIGHER EDUCATION PERSONNEL BOARD

Specification for Class

Class Code: 5362

INSULATION WORKER SUPERVISOR

Abolished 9/15/06

BASIC FUNCTION

Supervise insulation workers and related trades workers performing mechanical insulation work.

DISTINGUISHING CHARACTERISTICS

With delegated authority, interview and recommend selection of applicants, conduct training, assign and schedule work, act upon leave requests, conduct annual performance evaluations and recommend disciplinary action.

TYPICAL WORK

Read plans and blueprints to determine scope of work, materials needed and their cost and availability;

Prepare estimates of project costs, including staff needed to complete project;

Inspect insulation projects to ensure compliance with applicable codes and regulations;

Order materials and maintain adequate inventory of supplies;

Participate in the development of and conduct preventive maintenance programs;

Enforce safety rules and regulations;

Assist in the development of the department budget;

Maintain work records and prepare reports;

Perform related duties as required.

MINIMUM QUALIFICATIONS

Two years of full-time experience as a journey-level insulation worker including one year of full-time experience as an insulation worker lead or equivalent

OR

equivalent education/experience.

New Class: 4-6-90