

Specification for Class of

GRAIN STORAGE EXAMINER 3

Abolished Initially Effective January 13, 2006

Abolished Final Effective February 10, 2006

Definition: As the assistant to the Grain Storage Audit Program Manager, trains lower-level examiners, coordinates audit scheduling, resolves unusual audit problems. Conducts independent audits of the most complex and diversified companies including coastal export facilities.

Typical Work

Supervises field auditing and inventorying of licensed warehouses that store grain, hay, peas or beans to ensure compliance with the Warehouse Act, Uniform Grain Storage Agreement and the U.S.D.A. Cooperative Agreement;

Instructs subordinate examiners for maintenance of uniform standards of accuracy in making grain inventories; explains application of inspection policies and precedents to unusual audit situations;

Trains new examiners in theory and practical application of grain warehouse examination regulations and procedures;

Initiates action to confirm reported or suspected shortages or other irregularities;

Explains Commodity Credit Corporation regulations and State grain storage laws and regulations to warehouse owners and managers; proposes remedial action for minor infractions for approval by the supervisor;

Directs and participates in complex examinations such as ocean-shipping grain terminals having continuous in-and-out grain movements and centralized accounting procedures;

Submits regular reports on completed audits, work progress in the field and other aspects of field supervision;

Performs other work as required.

Knowledge and Abilities

Knowledge of: Federal and State grain storage programs and warehouse-audit requirements thereof; operational practices and

attendant bookkeeping procedures used by commercial grain warehousemen; methods for taking physical inventory of stored grain in containers of various shapes and surface patterns; fundamentals of training and supervision.

Ability to: interpret complex grain storage regulations; conduct complex grain storage audits; identify types and quality of grains commonly stored within the State; write clear reports; maintain effective working relationships with subordinates and grain storage facility managers.

Minimum Qualifications

Two years as a Grain Storage Examiner 2.

OR

A Bachelor's degree involving major study in agronomy, agricultural economics, business administration or closely allied field, which must include a minimum of 12 semester or 18 quarter hours of college-level accounting course work and three years of experience as a State or Federal grain warehouse examiner or auditor.

New class

Effective July 14, 1972

Revised August 27, 1976

Revises definition and minimum qualifications

Revised February 18, 1977

Revises minimum qualifications

Revised July 12, 1985

Revises definition

Revised November 15, 1985

Revises minimum qualifications