

Specification for Class of

LAND AGENT, PARKS

Abolished Initially Effective January 13, 2006

Abolished Final Effective February 10, 2006

Definition: Within approved land program, determines priority of acquisition, conditions of purchase or lease, prices and funding arrangements for all land acquired or sold by the Parks and Recreation Commission; obtains options and concludes land transactions subject to approval of the Director and the Parks Commission.

Typical Work

Participates at the section-head level in formulation of general land acquisition plans and use of acquisition funds from several sources, each subject to different conditions of use;

Makes site inspections of areas proposed for new parks; appraises land; drafts and negotiates purchase options, including unusual conditions of purchase, easements, rights of way, restrictions of use, improvement agreements, etc.;

Negotiates land exchanges; use, management and service agreements; leases; and land sales with General Services Administration, Forest Service, National Park Service, Corps of Engineers, Coast Guard, Bureau of Reclamation, Navy and other Federal and private agencies, as well as with other State departments;

Supervises consultants in boundary surveying and monumenting of existing and new park lands;

Represents Department at legislative and other public hearings and on interagency committees relative to park land acquisition; speaks before civic groups, schools, and other organizations about Parks Department activities;

Participates in hearings concerning matters affecting land usage, zoning regulations, etc.;

Performs other work as required.

Knowledge and Abilities

Knowledge of: property appraisal methods and standards for residences and lands including timberland, waterfront, resort, urban and other property types; evaluation of land for park and recreational use; property rights and methods of transferring them; legal property descriptions and written instruments of land transaction; State laws pertaining to acquisition of land for public use.

Ability to: conduct accurate appraisals and skillful negotiations for land acquisition and use agreements; prepare necessary written instruments for land and property right lease, purchase, sale, condemnation and service agreements, and complete all detail of land transactions; interpret civil engineering and survey maps and architect plans relative to property designations and park design; deal tactfully with the public and personnel of State and Federal agencies; speak well before groups; write clear technical reports and correspondence.

Minimum Qualifications

A Bachelor's degree involving major study in park planning, wildlife management, forestry, business administration or closely allied field; AND, four years' experience in appraising real estate and negotiating ownership transactions.

Additional qualifying experience may be substituted, year for year, for education.

Each year of fulltime experience in appraising and negotiating exchange of recreational lands may be substituted for two years of college or general real estate experience.

New class

Effective November 1, 1967

Revised March 13, 1981

Title change (formerly Parks Land Agent)