



Business Capabilities Workshop Participant's Role

- Workshop sessions are foundational for business transformation. Please meet your commitments. You play a **key role** in the state's selection of an ERP solution.
- You are representing your agency in this effort.
- Be Prepared. Be professional. You've read the pre-reads, right?
- Use the Agency Readiness Checklist to verify your agency's alignment.
- Approach workshops from an enterprise level; not just from an agency level.
- Help identify the truly unique capabilities for future workshops to address.
- Be concise, be brief and follow the agenda.
- Minimize interruptions . Please silence phones. Delegate responsibilities at your office.
- Remember the process is a consultative decision making vs. consensus process.
- We invite you to join the One Washington team as **change champions!**



FOR MORE INFORMATION:

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One Washington
A Business Transformation Program

