



STATE OF WASHINGTON

**WASHINGTON STATE ARTS COMMISSION**

**711 Capitol Way S, Suite 600, PO Box 42675 Olympia, WA 98504-2675  
(360) 753-3860 • FAX (360) 586-5351**

September 3, 2024

Pat Sullivan, Director  
Office of Financial Management  
Insurance Building  
PO Box 43113  
Olympia, WA 98504-3113

Dear Mr. Sullivan:

Thank you for the opportunity to submit decision packages for consideration as part of the 2025-27 biennial budget. Since 1961 the Washington State Arts Commission (ArtsWA) has implemented many important statewide programs advancing the role of the arts, culture, and the creative economy in the lives of individuals and communities throughout our state. We have a productive history and have proven to be uniquely effective - supporting a cultural and creative landscape of enormous size and unmatched diversity. After almost 60 years, we continue to be a catalyst for the arts and the creative economy in Washington State.

As required, I have attached the necessary documents articulating our requests of the Capital Budget.

Thanks in advance for your kind attention to our requests.

If you have questions about this budget submittal, please contact Deane Shellman, Deputy Director at (360) 252-9985 or [deane.shellman@arts.wa.gov](mailto:deane.shellman@arts.wa.gov). Otherwise, please feel free to contact me directly.

Sincerely,

A handwritten signature in black ink, appearing to read "Karen Hanan".

Karen Hanan, Executive Director  
Washington State Arts Commission (ArtsWA). [Karen.hanan@arts.wa.gov](mailto:Karen.hanan@arts.wa.gov). (360) 252-9976



**387 - Washington State Arts Commission  
Ten Year Capital Plan by Project Class**

2025-27 Biennium

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Version: CR 25-27 Agency Capital Budget Request

Report Number: CBS001

Date Run: 9/10/2024 11:25AM

**Project Class: Preservation**

Agency Priority	Project by Account-EA Type	Estimated Total	Prior Expenditures	Current Expenditures	Reapprop 2025-27	New Approp 2025-27	Estimated 2027-29	Estimated 2029-31	Estimated 2031-33	Estimated 2033-35
0	30000004 Preserving State-owned Public Art									
	057-1 State Bldg	735,000		735,000						
	Constr-State									

**Project Class: Grant**

Agency Priority	Project by Account-EA Type	Estimated Total	Prior Expenditures	Current Expenditures	Reapprop 2025-27	New Approp 2025-27	Estimated 2027-29	Estimated 2029-31	Estimated 2031-33	Estimated 2033-35
0	30000003 2023-25 Creative Districts Capital Projects Program									
	057-1 State Bldg	416,000		216,000	200,000					
	Constr-State									
1	30000018 2025-27 Creative Districts Capital Construction Projects									
	057-1 State Bldg	416,000				416,000				
	Constr-State									

<b>Total: Grant</b>		<b>832,000</b>		<b>216,000</b>	<b>200,000</b>	<b>416,000</b>				
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**Total Account Summary**

Account-Expenditure Authority Type	Estimated Total	Prior Expenditures	Current Expenditures	Reapprop 2025-27	New Approp 2025-27	Estimated 2027-29	Estimated 2029-31	Estimated 2031-33	Estimated 2033-35
057-1 State Bldg Constr-State	1,567,000		951,000	200,000	416,000				

## Ten Year Capital Plan by Project Class

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**Report Number:** CBS001  
**Date Run:** 9/10/2024 11:25AM

<u>Parameter</u>	<u>Entered As</u>	<u>Interpreted As</u>
Biennium	2025-27	2025-27
Functional Area	*	All Functional Areas
Agency	387	387
Version	CR-A	CR-A
Project Classification	*	All Project Classifications
Include Enacted	No	No
Sort Order	Project Class	Project Class
Include Page Numbers	Y	Yes
For Word or Excel	N	N
User Group	Agency Budget	Agency Budget
User Id	*	All User Ids

387 - Washington State Arts Commission  
Capital Project Request

2025-27 Biennium

\*

Version: CR 25-27 Agency Capital Budget Request

Report Number: CBS002

Date Run: 9/10/2024 11:25AM

Project Number: 30000004

Project Title: Preserving State-owned Public Art

Project Class: Preservation

**Description**

Starting Fiscal Year: 2025

Agency Priority: 0

**Project Summary**

Continuation of preservation projects from previous biennium.

**Project Description**

Continuation of preservation projects from previous biennium.

**Location**

City: Statewide

County: Statewide

Legislative District: 098

**Project Type**

Facility Preservation (Minor Works)

**Growth Management impacts**

Continuation of preservation projects from previous biennium.

**Funding**

Acct Code	Account Title	Estimated Total	Expenditures		2025-27 Fiscal Period	
			Prior Biennium	Current Biennium	Reapprops	New Approps
057-1	State Bldg Constr-State					
	<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Future Fiscal Periods</b>						
		<b>2027-29</b>	<b>2029-31</b>	<b>2031-33</b>	<b>2033-35</b>	
057-1	State Bldg Constr-State					
	<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	

**Operating Impacts**

No Operating Impact

**SubProjects**

SubProject Number: 91000001

SubProject Title: Future Costs

SubProject Class: Preservation

387 - Washington State Arts Commission  
Capital Project Request

2025-27 Biennium

\*

Version: CR 25-27 Agency Capital Budget Request

Report Number: CBS002

Date Run: 9/10/2024 11:25AM

Project Number: 30000004  
Project Title: Preserving State-owned Public Art  
Project Class: Preservation

**SubProjects**

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SubProject Number: 91000001  
SubProject Title: Future Costs  
SubProject Class: Preservation

Starting Fiscal Year: 2024  
Agency Priority: 0

**Project Summary**

Continuation of prior preservation project funding.

**Project Description**

Continuation of prior preservation project funding.

**Location**

City: Statewide

County: Statewide

Legislative District: 098

**Project Type**

Facility Preservation (Minor Works)

**Growth Management impacts**

Continuation of prior preservation project funding.

Operating Impacts

No Operating Impact

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SubProject Number: 30000012  
SubProject Title: Seattle Central College-Untitled  
SubProject Class: Preservation

Starting Fiscal Year: 2025  
Agency Priority: 0

**Project Summary**

Continuation of prior preservation project funding.

**Project Description**

Continuation of prior preservation project funding.

**Location**

City: Seattle

County: King

Legislative District: 043

**Project Type**

Facility Preservation (Minor Works)

387 - Washington State Arts Commission  
Capital Project Request

2025-27 Biennium

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Report Number: CBS002

Date Run: 9/10/2024 11:25AM

Project Number: 30000004  
Project Title: Preserving State-owned Public Art  
Project Class: Preservation

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**SubProjects**

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SubProject Number: 30000012  
SubProject Title: Seattle Central College-Untitled  
SubProject Class: Preservation

**Growth Management impacts**  
Continuation of prior preservation project funding.

Operating Impacts

No Operating Impact

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SubProject Number: 30000008  
SubProject Title: Yellow Bells; Fiddleneck; Shooting Star; and additional works  
SubProject Class: Preservation

Starting Fiscal Year: 2025  
Agency Priority: 0

**Project Summary**  
Continuation of prior preservation project funding.

**Project Description**  
Continuation of prior preservation project funding.

**Location**  
City: Connell County: Franklin Legislative District: 009

**Project Type**  
Facility Preservation (Minor Works)

**Growth Management impacts**  
Continuation of prior preservation project funding.

Operating Impacts

No Operating Impact

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SubProject Number: 30000005  
SubProject Title: WWU-Big Bigger Chair  
SubProject Class: Preservation

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Capital Project Request

2025-27 Biennium

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Version: CR 25-27 Agency Capital Budget Request

Report Number: CBS002

Date Run: 9/10/2024 11:25AM

Project Number: 30000004  
Project Title: Preserving State-owned Public Art  
Project Class: Preservation

**SubProjects**

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SubProject Number: 30000005  
SubProject Title: WWU-Big Bigger Chair  
SubProject Class: Preservation

Starting Fiscal Year: 2025  
Agency Priority: 0

**Project Summary**  
Continuation of prior preservation project funding.

**Project Description**  
Continuation of prior preservation project funding.

**Location**  
City: Bellingham County: Whatcom Legislative District: 040

**Project Type**  
Facility Preservation (Minor Works)

**Growth Management impacts**  
Continuation of prior preservation project funding.

Operating Impacts

No Operating Impact

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SubProject Number: 30000009  
SubProject Title: Mattson Middle School-Black Mustangs  
SubProject Class: Preservation

Starting Fiscal Year: 2025  
Agency Priority: 0

**Project Summary**  
Continuation of prior preservation project funding.

**Project Description**  
Continuation of prior preservation project funding.

**Location**  
City: Covington County: King Legislative District: 047

**Project Type**  
Facility Preservation (Minor Works)



387 - Washington State Arts Commission  
Capital Project Request

2025-27 Biennium

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Report Number: CBS002

Date Run: 9/10/2024 11:25AM

Project Number: 30000004  
Project Title: Preserving State-owned Public Art  
Project Class: Preservation

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**SubProjects**

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SubProject Number: 30000009  
SubProject Title: Mattson Middle School-Black Mustangs  
SubProject Class: Preservation

**Growth Management impacts**  
Continuation of prior preservation project funding.

Operating Impacts

No Operating Impact

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SubProject Number: 30000007  
SubProject Title: Colville High School-All Our Relations  
SubProject Class: Preservation

Starting Fiscal Year: 2025  
Agency Priority: 0

**Project Summary**  
Continuation of prior preservation project funding.

**Project Description**  
Continuation of prior preservation project funding.

**Location**  
City: Colville County: Stevens Legislative District: 007

**Project Type**  
Facility Preservation (Minor Works)

**Growth Management impacts**  
Continuation of prior preservation project funding.

Operating Impacts

No Operating Impact

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SubProject Number: 30000011  
SubProject Title: WSU-Persona  
SubProject Class: Preservation

387 - Washington State Arts Commission  
Capital Project Request

2025-27 Biennium

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Version: CR 25-27 Agency Capital Budget Request

Report Number: CBS002

Date Run: 9/10/2024 11:25AM

Project Number: 30000004

Project Title: Preserving State-owned Public Art

Project Class: Preservation

**SubProjects**

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SubProject Number: 30000011

SubProject Title: WSU-Persona

SubProject Class: Preservation

Starting Fiscal Year: 2025

Agency Priority: 0

**Project Summary**

Continuation of prior preservation project funding.

**Project Description**

Continuation of prior preservation project funding.

**Location**

City: Pullman

County: Whitman

Legislative District: 009

**Project Type**

Facility Preservation (Minor Works)

**Growth Management impacts**

Continuation of prior preservation project funding.

**Operating Impacts**

No Operating Impact

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SubProject Number: 30000014

SubProject Title: WSU-Cooperation

SubProject Class: Preservation

Starting Fiscal Year: 2025

Agency Priority: 0

**Project Summary**

Continuation of prior preservation project funding.

**Project Description**

Continuation of prior preservation project funding.

**Location**

City: Spokane

County: Spokane

Legislative District: 003

**Project Type**

Facility Preservation (Minor Works)

387 - Washington State Arts Commission  
Capital Project Request

2025-27 Biennium

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Version: CR 25-27 Agency Capital Budget Request

Report Number: CBS002

Date Run: 9/10/2024 11:25AM

Project Number: 30000004  
Project Title: Preserving State-owned Public Art  
Project Class: Preservation

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**SubProjects**

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SubProject Number: 30000014  
SubProject Title: WSU-Cooperation  
SubProject Class: Preservation

**Growth Management impacts**  
Continuation of prior preservation project funding.

Operating Impacts

No Operating Impact

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SubProject Number: 30000017  
SubProject Title: Burnt Bridge Creek Elementary-Burnt Bridge  
SubProject Class: Preservation

Starting Fiscal Year: 2025  
Agency Priority: 0

**Project Summary**  
Continuation of prior preservation project funding.

**Project Description**  
Continuation of prior preservation project funding.

**Location**  
City: Vancouver County: Clark Legislative District: 049

**Project Type**  
Facility Preservation (Minor Works)

**Growth Management impacts**  
Continuation of prior preservation project funding.

Operating Impacts

No Operating Impact

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387 - Washington State Arts Commission  
Capital Project Request

2025-27 Biennium

\*

Version: CR 25-27 Agency Capital Budget Request

Report Number: CBS002

Date Run: 9/10/2024 11:25AM

Project Number: 30000003

Project Title: 2023-25 Creative Districts Capital Projects Program

Project Class: Grant

**Description**

Starting Fiscal Year: 2024

Agency Priority: 0

**Project Summary**

Continuation of grants from previous biennium.

**Project Description**

Continuation of grants from previous biennium.

**Location**

City: Statewide

County: Statewide

Legislative District: 098

**Project Type**

Grants

Grant Recipient Organization: Local governments and non-profits

RCW that establishes grant: 43.46.100

**Application process used**

Continuation of grants from previous biennium.

**Growth Management impacts**

Continuation of grants from previous biennium.

**Funding**

Acct Code	Account Title	Estimated Total	Expenditures		2025-27 Fiscal Period	
			Prior Biennium	Current Biennium	Reapprops	New Approps
057-1	State Bldg Constr-State	416,000		216,000	200,000	
	<b>Total</b>	<b>416,000</b>	<b>0</b>	<b>216,000</b>	<b>200,000</b>	<b>0</b>
<b>Future Fiscal Periods</b>						
		<u>2027-29</u>	<u>2029-31</u>	<u>2031-33</u>	<u>2033-35</u>	
057-1	State Bldg Constr-State	0	0	0	0	
	<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	

**Operating Impacts**

No Operating Impact

**387 - Washington State Arts Commission  
Capital Project Request**

2025-27 Biennium

\*

**Version:** CR 25-27 Agency Capital Budget Request

**Report Number:** CBS002

**Date Run:** 9/10/2024 11:25AM

**Project Number:** 30000018

**Project Title:** 2025-27 Creative Districts Capital Construction Projects

**Project Class:** Grant

**Description**

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# 387 - Washington State Arts Commission Capital Project Request

2025-27 Biennium

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Version: CR 25-27 Agency Capital Budget Request

Report Number: CBS002

Date Run: 9/10/2024 11:25AM

Project Number: 30000018

Project Title: 2025-27 Creative Districts Capital Construction Projects

Project Class: Grant

## Description

Starting Fiscal Year: 2026

Agency Priority: 1

### Project Summary

Creative Districts encourage economic development, tourism, and job creation in the arts and culture sector—the creative economy—within communities. Creative Districts are a focal point for communities, providing residents and visitors with needed interaction with the creative economy, arts and culture businesses and activities, and other ancillary amenities. The districts define and provide a distinctive sense of place, are a robust source of income, and are points of pride for communities. This funding package requests a continuation of a capital project grant program that was designed to benefit the Creative Districts. The grant program funds small-scale creative placemaking projects within the districts to enhance their built environment.

### Project Description

ArtsWA proposes continuation of funding for a small-scale capital projects grant program for new and existing Creative Districts at appropriate and equitable levels. This will ensure parity across Creative District communities and bolster the statewide creative economy, for which these Districts serve as vital hubs. Because Creative District communities have a wide geographic distribution and are among the most visited cities and towns in the state, continued investment in Creative District communities will touch millions of residents in Washington State—and the thousands of out-of-state visitors who regularly seek out these communities as desirable travel destinations.

For several Creative Districts, these grants will fund the first visible project they have undertaken since their certification. For others, the grant will allow them to complete additional phases of grant projects they have already begun, or initiate new projects that their communities would like to see come to fruition. All districts see these projects as a catalyst for additional investment and growth.

These capital project investments are small in cost but are very important to our constituents. This request is a priority because without these small but impactful projects, many of the current and future Districts will be more challenged to grow their Districts and their local economies. This package contains a request for reallocation of unspent funds from this fiscal biennium, as well as a request for allocation of new funds for projects to be completed during next fiscal biennium.

1. Identify the problem or opportunity addressed. Why is the request a priority? This narrative should identify unserved/underserved people or communities, operating budget savings, public safety improvements or other backup necessary to understand the need for the request. For preservation projects, it is helpful to include information about the current condition of the facility or system.

The Creative Districts act as a gathering place for people to engage with the creative economy and the arts and culture that are unique to the location. A Creative District gives locals a sense of pride in their community. The enhanced districts will attract new creative businesses, visitors, tourists, and investment.

There are currently eighteen certified Creative District communities in cities and towns across Washington State: Edmonds, Chewelah, Olympia, Langley, Twisp, Port Townsend, Tenino, Issaquah, Bainbridge Island, Rainier Valley (Seattle), South Columbia (Kennewick), Moses Lake, Burien, Anacortes, Newport, Bremerton, CoWalla (Walla Walla/College Place) and Ellensburg. Another ten communities are in the pipeline for certification within the next two years: Coupeville, Pioneer Square (Seattle), Shelton, Woodinville, Prosser, Goldendale, U District (Seattle), Garland (Spokane), Raymond/South Bend, and Yelm. In 2022, more than 715,074 Washingtonians live in these communities, in urban, suburban and rural regions. This is approximately 9% of Washington's population. Nineteen of the twenty-six communities are outside of the Seattle metro area, and fifteen of them are in rural areas. The organizations that run the Creative Districts want to make high visibility, high-quality investments in their communities that will positively impact the quality of life for residents and attract the attention of visitors. They focus on hiring local artists and use building materials from local suppliers. The districts provide hope to residents that are worried about the future of their towns. Creative Districts need appropriate funding to thrive and to enhance the livability and desirability of their communities.

The Creative District program was initially enacted by Legislature in 2017. Commensurate funding to support the districts was not included in the original program budget. However, the program has steadily grown in scale, impact, and efficacy

# 387 - Washington State Arts Commission Capital Project Request

2025-27 Biennium

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**Version:** CR 25-27 Agency Capital Budget Request

**Report Number:** CBS002

**Date Run:** 9/10/2024 11:25AM

**Project Number:** 30000018

**Project Title:** 2025-27 Creative Districts Capital Construction Projects

**Project Class:** Grant

## Description

since then. In 2020, a bi-partisan effort in both the House and Senate requested funding for a small pilot project to give Creative Districts an opportunity to make capital investments within their district boundaries. The effort was successful, and ArtsWA, through an operating agreement with the Department of Commerce, received funds to disburse grants to the districts for small-scale capital projects in FY21. In FY 2021-23, this fund was appropriated, and this time assigned to ArtsWA to manage and disburse. The fund was appropriated again in FY 2023-25.

2. What will the request produce or construct (i.e., predesign or design of a building, construction of additional space, etc.)? When will the project start and be completed? Identify whether the project can be phased, and if so, which phase is included in the request. Please provide detailed cost backup

This request will provide current and future Creative Districts the ability to install small-scale capital projects within their Creative Districts. These projects include (but are not limited to) wayfinding signage, murals, festival streets, capital upgrades of city-supported cultural sites, community gathering spaces, public amenity improvements, and more. According to the current grant guidelines, each district is eligible for up to \$200,000 in grant funding total through this program. Districts can apply for funding in consecutive biennium, if they have eligible projects. In the current funding cycle, the projects within the fourteen Districts are required to be completed within the fiscal year (before June 30, 2025). The requirement for any new project within the program is that each project be completed within the fiscal biennium it is funded.

3. How would the request address the problem or opportunity identified in question 1? What would be the result of not acting? Districts view their capital projects as a way to jump-start or enhance their Creative Districts. These projects will enhance the built environment and add unique character to the districts. Because one of the primary goals of the districts is to act as a catalyst for economic development, most, if not all, of the projects will be completed with artists and workers hired from the local community, and materials purchased from local businesses. These jobs and direct investment keep those dollars circulating in the local community.

These small-scale projects encourage communities to leverage additional investments in their Creative Districts. By not continuing funding for this program, the legislature would lose matched dollars, and would reduce opportunity and equity for many communities across the state. New Creative Districts will be at a distinct disadvantage compared to their existing counterparts. They will not have a comparable opportunity to add community visibility, draw tourists, and bring in new activity and revenues.

4. What alternatives were explored? Why was the recommended alternative chosen? Be prepared to provide detailed cost backup. If this project has an associated predesign, please summarize the alternatives the predesign considered. Because ArtsWA is the sole manager of the Creative Districts program, there is no alternative to this appropriation proposal. Lowering costs – i.e., a lower re-appropriation request – would negatively impact parity and equity between Creative District communities. This appropriation is a request to “maintain the status quo” by continuing the pre-approved levels of funding for this award-winning economic development program.

If funding is not continued at appropriate levels, both new and future Creative Districts will not be able to launch or finish their projects. This would pose many risks: to the Creative Districts, which have invested time and resources into Certification; to the Washington State Arts Commission, which works to ensure parity and vitality across Districts; and to Washington State, which has invested funding in this award-winning economic development program.

5. Which clientele would be impacted by the budget request? Where and how many units would be added, people or communities served, etc.

As noted, we currently have eighteen certified Districts. We anticipate six to eight new Creative Districts to be certified within the next two or three years. Most of the existing districts will be impacted by this funding – either they will be assessing funding for the first time, as in the case of the newest districts, or they will be reapplying for additional funding for new projects. With this upcoming round of grant funding, over 715,000 residents will be impacted by Creative District projects in these eighteen jurisdictions, as well as the tens of thousands of visitors that come to these places each year.

6. Does this project or program leverage non-state funding? If yes, how much by source? If the other funding source requires cost share, also include the minimum state (or other) share of project cost allowable and the supporting citation or documentation.

The current Creative Districts Capital Grants Program requires each District to contribute matching funds, in accordance with

# 387 - Washington State Arts Commission Capital Project Request

2025-27 Biennium

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Project Number: 30000018

Project Title: 2025-27 Creative Districts Capital Construction Projects

Project Class: Grant

## Description

the program outlines. All communities are required to provide a minimum 1:1 match for the pilot program and must certify the availability of said funds. Matching funds may come from appropriations and cash, bonds (council or voter), donations (including in-kind), force account or proceeds of a letter of credit or binding loan commitment.

In order to provide equity for under resourced or underrepresented communities, the grant program has a match reduction component. This program is based on a similar program the Washington State Recreation and Conservation Office instituted in 2016. Applicants are required to meet the following criteria to be considered eligible for match reduction:

- Communities in need; A city, town, tribe, or eligible special purpose district with 20,000 residents or fewer and a median household income less than \$73,775 (the 2019 state median household income, according to the U.S. Census Bureau).
- Underserved populations; A city, town, tribe, or special purpose district with a median household income less than \$73,775 (the state median household income), and a project in a census block group where the median household income is less than \$51,642.50 (70 percent of the state median household income).
- Creative Districts within communities that meet either of these criteria are eligible for up to a 50% reduction in matching funds.

See attached document, which are the grant guidelines for this fiscal biennium, for additional information.

7. Describe how this project supports the agency's strategic master plan or would improve agency performance. Reference feasibility studies, master plans, space programming and other analyses as appropriate.

This appropriation request is in line with ArtsWA's 2022-2027 Strategic Plan, which states in relation to Creative Districts that the agency should:

Increase funding and resources for Creative Districts and their local initiatives.

- a. Increase funding for capital projects.
- b. Increase startup grant funding to Districts.
- c. Increase equity for Creative Districts' membership by reducing or removing financial barriers.
- d. Develop partnerships and resources to increase effectiveness of local Creative
- e. District programs. Give support through training and technical assistance.

Additionally, the Creative Districts Capital Projects Program relates to Results Washington Goal 2: Prosperous Economy, Quality of Life. A primary goal of the Certified Creative Districts program is to help increase economic vitality in communities across the state through the creative sector. Providing funding for capital projects in Creative Districts will have exactly this effect by employing local artisans. Once complete, the projects themselves will be focal points of the community, attracting tourists and other potential investment.

There is a minimal amount of administrative function related to this request. As a result, there is little impact on agency activity funding. Because the funds are directed to the communities through grants, the impact on the agency is minimal.

8. Does this decision package include funding for any Information Technology related costs including hardware, software (to include cloud-based services), contracts or staff? If the answer is yes, you will be prompted to attach a complete IT addendum. (See Chapter 10 of the operating budget instructions for additional requirements.)

N/A

9. If the project is linked to the Puget Sound Action Agenda, describe the impacts on the Action Agenda, including expenditure and FTE detail. See Chapter 14 (Puget Sound Recovery and Governor's Salmon Strategy) in the 2025-27 Operating Budget Instructions.

N/A

10. **Updated** How does this project contribute to meeting the greenhouse gas emissions limits established in RCW 70A.45.050, clean buildings performance standards in RCW 19.27A.210, or other statewide goals to reduce carbon pollution and/or improve energy efficiency? Please elaborate. For buildings subject to the clean buildings performance standards, describe your compliance pathway for the building, and include information about energy audits, metering, and energy benchmarking.

The projects contribute to statewide goals to reduce carbon pollution by providing places for people in local communities to interact with arts, culture and the creative economy. With these resources being sited within local (particularly rural) communities, residents do not have to drive long distances to experience arts and culture. This, of course, reduces



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2025-27 Biennium

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Project Title: 2025-27 Creative Districts Capital Construction Projects

Project Class: Grant

**Description**

automobile emissions, and consequently, carbon emissions.

11. How is your proposal impacting equity in the state? Which communities are impacted by this proposal? Include both demographic and geographic communities. How are disparities in communities impacted?  
 Creative Districts exist across Washington and possess incredible geographic and demographic diversity. There are currently eighteen certified Creative District communities in cities and towns across Washington State: Edmonds, Chewelah, Olympia, Langley, Twisp, Port Townsend, Tenino, Issaquah, Bainbridge Island, Rainier Valley (Seattle), South Columbia (Kennewick), Moses Lake, Burien, Anacortes, Newport, Bremerton, CoWalla (Walla Walla/College Place) and Ellensburg. Approximately 476,103 Washingtonians (2022) live within the zip codes of the eighteen certified Creative Districts. Fourteen of these communities are outside of the Seattle MSA. Six of them have populations of less than 15,000 and are primarily rural communities.

There are eight additional communities actively working toward their district certification, including: Coupeville, Pioneer Square (Seattle), Shelton, Woodinville, Prosser, Goldendale, U District (Seattle), Raymond/South Bend, Garland (Spokane) and Yelm. Approximately 238,971 Washingtonians (2022 US Census) live within the zip codes of these burgeoning Creative Districts. Seven of these communities are outside the Seattle metropolitan area, and six of those are in rural areas that serve populations with average household incomes below the state average. There are often fewer opportunities for residents to engage with arts and culture than in more densely populated areas. Many of these communities are still in a post-COVID period of transition, either because their demographics or their regional economy is changing. They are looking to create a sense of place for their residents, as a way for them to feel reengaged in the community. They also want to attract new businesses and visitors to their communities.

ArtsWA extends eligibility for the grant program to all certified districts. Because of this, no Creative District communities are at risk of being marginalized by the program. However, if the re-appropriation and additional funding is not provided, the Creative District communities – which include many rural cities and towns that depend on this kind of investment – run the risk of negative, inequitable outcomes, especially compared to their peer districts that have already received previous funding.

12. **New** Is this project eligible for Direct Pay? If the answer is yes, you must include this project to the list of direct pay projects and information for submittal (see Chapter 1.7 of the capital budget instructions for additional instructions).  
 Not applicable.

13. Is there additional information you would like decision makers to know when evaluating this request?  
 This program, although it provides small-scale grants, has been very impactful for the communities we work with. Attached as an addendum are testimonials from three communities that describe how important this funding has been for them.

14. **Updated** Reappropriation: if the project was originally funded prior to the 2021-23 biennium, describe the project and each subproject, including the original appropriation year, status of the project and an explanation why a reappropriation is needed.  
 Not applicable.

15. **New** If the project is linked to the Governor’s Salmon Strategy provide an explanation of how the budget request relates to a salmon strategy action, is urgent in the coming biennium to advance salmon recovery, is aligned with a federally approved salmon recovery plan, and/or advances a known tribal priority.  
 Not applicable.

16. In the agency summary, include the statement, “**Related to implementing the Governor’s Salmon Strategy.**” See Chapter 14 in the 2025-27 operating budget instructions for more information. (Note: This question is not in CBS but does need a response if applicable).  
 Not applicable.

**Location**

City: Statewide

County: Statewide

Legislative District: 098

**Project Type**

Grants

**387 - Washington State Arts Commission  
Capital Project Request**

2025-27 Biennium

\*

Version: CR 25-27 Agency Capital Budget Request

Report Number: CBS002

Date Run: 9/10/2024 11:25AM

Project Number: 30000018

Project Title: 2025-27 Creative Districts Capital Construction Projects

Project Class: Grant

**Description**

**Grant Recipient Organization:** Local governments and non-profits

**RCW that establishes grant:** 43.46.100

**Application process used**

The current capital pilot project has an established application process and criteria for evaluating projects. All requests for funding follow the same application process. District administrators must submit project specs, project budget, matching funds certification and other relevant documents. A selection panel reviews the funding requests to ensure they fulfill program requirements. If projects are approved, Creative Districts must complete their projects before the end of the funding cycle, or request an extension.

**Growth Management impacts**

Not applicable.

**Funding**

<u>Acct Code</u>	<u>Account Title</u>	<u>Estimated Total</u>	<u>Expenditures</u>		<u>2025-27 Fiscal Period</u>	
			<u>Prior Biennium</u>	<u>Current Biennium</u>	<u>Reappropriations</u>	<u>New Appropriations</u>
057-1	State Bldg Constr-State	416,000				416,000
	<b>Total</b>	<b>416,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>416,000</b>
<b>Future Fiscal Periods</b>						
		<u>2027-29</u>	<u>2029-31</u>	<u>2031-33</u>	<u>2033-35</u>	
057-1	State Bldg Constr-State					
	<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	

**Operating Impacts**

No Operating Impact

## Capital Project Request

2025-27 Biennium

\*

<u>Parameter</u>	<u>Entered As</u>	<u>Interpreted As</u>
Biennium	2025-27	2025-27
Agency	387	387
Version	CR-A	CR-A
Project Classification	*	All Project Classifications
Capital Project Number	*	All Project Numbers
Sort Order	Project Class	Project Class
Include Page Numbers	Y	Yes
For Word or Excel	N	N
User Group	Agency Budget	Agency Budget
User Id	*	All User Ids



The Chewelah Creative District (CCD) and the City of Chewelah have seen transformational impact thanks to the capital project grants we've received from ArtsWA. These grants have been the catalyst for a series of projects that are not only beautifying our town but also building a culture of collaboration and engagement among our local organizations, businesses, and residents.

Our first capital grant supported placemaking & public art projects, including wayfinding signs, an information kiosk & gathering space, and four mural projects. These projects allowed us to introduce the newly-formed Chewelah Creative District to our community despite COVID restrictions. The second capital grant we received, funded additional murals and critical maintenance, including the restoration of a historic David Govedare collaboration mural. It also supported the creation of a Chewelah Creative District sign at the town's entrance, which is expected to be completed soon. The mural restoration opened conversations that led to the City of Chewelah's year-long lease to display the Govedare Lead Centennial Stallion in Chewelah City Park. All of these projects have been instrumental in promoting community pride and attracting both residents and visitors to explore the creative district & the community.

Most recently, thanks to ArtsWA's support & the culture of collaboration that it has fostered, we have been able to take on an even more ambitious projects for 2024/2025: the activation and expansion of the market & festival space in the City Park, the development of an outdoor sculpture gallery, and, critically, long-overdue collaboration with the Spokane Tribe. This partnership will not only bring Indigenous art into the installations but will also result in a named outdoor sculpture gallery and a land acknowledgment monument in town, signifying our respect and recognition of the land and its original stewards. These upcoming projects will enhance our public spaces and create economic opportunities for local businesses & artists while fostering deeper cultural connections within our community.

The ripple effects of these projects have been far-reaching. Not only have we seen the tangible benefits of placemaking and infrastructure improvements, but Chewelah has also experienced a dramatic shift in how our community works together. The Creative District's presence and influence have been a major impetus for this newfound energy and efficacy. Our projects have been intentionally collaborative, reducing duplication of effort, increasing capacity across our local organizations, and uniting the community around shared goals.

In a small rural town like Chewelah, organizations have historically tended to work in silos, often competing for resources, recognition, funding, and volunteers. However, the Creative District's capital projects have given us the leverage and positioning necessary to foster a culture of cooperation and collaboration, which is now fast becoming the norm. This cultural shift is significant and has been a key part of our journey toward sustainability and growth.

Without the funding from ArtsWA, none of this progress would have been possible. These capital grants have empowered us to move forward confidently, transforming our public spaces and reshaping the way our community works together. We are truly grateful for this support, as it has been instrumental in creating the vibrant, collaborative future we envision for Chewelah.

Sincerely,

Larah Ritchie  
Executive Director

Chuck Ritchie  
President



## City of Tenino Creative District

149 Hodgden St. S  
PO Box 4019  
Tenino, WA 98589  
(360) 264-2368  
Fax (360) 264-5772

RE: Creative District Capital Grant Program.

In 2023, the Tenino Creative District completed the Metal Banner Project funded in part by the Creative District Capital Grant Program. This project achieved several goals. It brought the community together and created excitement over the project, it gave artists an opportunity to participate in public art, it provided a job for a local metal artist, it created a sense of place in our downtown corridor, and it continues to be a source of Tenino pride for the community as they look at the art daily.

The banner designs were selected through an art contest that encouraged participants to express through images what Tenino means to them. All designs needed to represent things that are unique about Tenino. This process was something that the community could get behind. The Tenino Creative District received applications from all age groups and from both amateur and professional artists. The art was then scored by an anonymous jury of community members. The final conceptual designs were then rendered into metal banners by artist, Stew Waldrop. We celebrated our artists and unveiled the banners at City Hall before the 23 pieces of art were installed on our light poles running down the main thoroughfare, Sussex Street.

Projects like this physically define a Creative District. A Creative District needs a strong identity, and nothing says that more than public art that speaks directly to the uniqueness of the community that created it. It says, we value our culture and heritage. It says, this place supports artists and the creative economy. It says, we see a future as a Creative District.

This project would not have been possible without a grant from the Washington State Arts Commission. While we hope that someday the local creative economy will be self-supporting, we first need to build that infrastructure, and grants like this are the boost that we need to propel us in the right direction.

Sincerely,

Jessica Reeves-Rush  
Tenino Creative District Manager



# CITY OF EDMONDS

CITY HALL • THIRD FLOOR

121 5<sup>TH</sup> AVENUE NORTH • EDMONDS, WA 98020 • 425.771-0247 • fax 425.771.0252

[www.edmondswa.gov](http://www.edmondswa.gov)

MIKE ROSEN

MAYOR

Community | Culture | Economic Development Department

August 22, 2024

Annette Roth  
PO Box 42675  
Olympia, WA 98504-2675

**Subject: ArtsWA's Capital Grant Support for Creative Districts**

Dear Annette,

I'm writing to help improve the understanding of the impact that the Washington State Arts Commission's capital grants program has on the state's Creative Districts.

We've received two capital project grants from ArtsWA. The first for a planning exercise for improved connections between our historic downtown and Edmonds Arts Center (EAC), and the second for a landmark public art project.

In the case of our first grant, this funding moved forward ideas which had lingered in people's minds for decades about how to connect our downtown and EAC. EAC, which is undergoing its own planning program and will begin significant improvements in the next few years, is a cornerstone attraction for the city. The concepts which developed from the planning exercise provide clear and actionable improvements to our arts infrastructure and will help to cement the connection between EAC and the rest of the amenities our Creative District has to offer.

The second grant for a landmark public art project drew one of the highest matching contributions for public art in our history. Located along the Washington State Ferry loading lanes running through the Creative District, this art project will highlight our community's commitment to the arts, help to draw tourists in - or back - for a closer look, and dramatically improve the experience of ferry customers waiting for the next ship by giving them something to visit, admire, and ponder while waiting. This project improves our credibility as an arts destination, entices visitors to come again, and provides benefit to so many Washingtonians who use the state ferry system.

If funding for these projects had not been available, our projects would have been much more modest. While that may seem obvious, it goes beyond the simple math equation. The fact is that the small and mid-sized communities who make up the Creative District family often don't have the public or private

Subject: ArtsWA's Capital Grant Support for Creative Districts

funding required to think big enough to make an impactful dent in our vision. ArtsWA's capital grants give us the ability to think bigger. And that ability allows us to make a real impact, not just on our own communities, but on the visitors who come from across Washington, the U.S., or abroad. This funding helps us all paint the picture that Washington is a place to visit, to live, and to experience the improvements in quality of life that only the arts can offer.

Sincerely,

*Todd Tatum*

Todd Tatum  
Director  
Community, Culture, and Economic Development



# Washington State Arts Commission

## FY24-25 Creative Districts Capital Project Grant Guidelines

Washington State Arts Commission (ArtsWA) administers several grant programs that provide support for arts and culture organizations and arts education. The information below is specifically for Creative Districts Capital Project (CDCP) grants.

All grant proposals must be submitted electronically, through ArtsWA's online form. You must create a username and password before entering your application if you have not used the system before. Applications will be accepted between October 17 – December 8, 2023.

[Follow this link to get to the grant application.](#)

### About this grant program

The purpose of the Creative Districts Capital Project program is to enable Washington State's certified Creative Districts to make small-scale capital investments within the boundaries of their Districts.\* These projects will better enable those Districts to increase community visibility, attract visitors, and bring in new activity and revenues. Only Washington State Certified Creative Districts administrators are eligible for this grant program.

Projects may include but are not limited to: ready-to-go investments in wayfinding, lighting, installed signage, frontage improvements, electronic reader-board renovations, pathway connections, public murals and art markers, visitor kiosks, Washington State Creative District highway signage, and more. The aim for these projects is that they can be completed within the biennium.

The CDCP program began as a pilot program in FY 2021. Through this pilot, Creative Districts invested in small-scale capital infrastructure projects within their communities. The state legislature allowed unspent funds from last fiscal biennium to be rolled into this fiscal biennium, increasing the fund to \$630,000. This rollover applies to FY24-25 only. To ensure that the funds are disbursed during this biennium, ArtsWA has increased the cap for grant requests to \$200,000 per community, regardless of previous funding through this program. In addition, communities that do not have Washington State Creative District highway signage are eligible to apply for funding to defray up to \$7,500 of their share of costs for the signage.

### Eligible organizations

Only Creative District administering organizations are eligible for the grant. The following types of organizations are eligible for this grant:

- Local governments (cities, towns, and counties)
- Nonprofits
- Special districts such as port, public utility, park and recreation, conservation, and school districts



- Tribal governments

The applicant *must* be the Creative District administering authority. This authority must certify that the final project will produce public benefit for at least five (5) years.

If the Creative District administering authority is not the owner of the property on which the project will be located, they must provide a binding partnership agreement with the property owner for the project to proceed. Applicants must demonstrate that their project will primarily benefit the community at large rather than the participating property owner's clients. *All* partnerships must provide a copy of an executed joint-operating agreement at the time of application that:

- Demonstrates that the final project will produce public benefit for at least 5 years
- Establishes which party has authority to oversee execution of the project
- Contains a contingency plan to address the possibility of dissolution or other change of ownership, to address how public funds will be protected.

### Steps in the grant process

- **STEP 1: Determine whether you have a feasible project, and you can meet all the grant criteria**  
Before submitting your grant application, we strongly encourage you do your homework. Look at our timeline for awarding funds to make sure that it fits with your cash-flow needs. Also, make sure you can certify that you have matching funds available before you submit your application.
- **STEP 2: Complete your application online**  
The CDCP Grant Application is available online! To apply, please follow the link here: [FY24-25 Creative Districts Capital Project Grant Application](#)
- **STEP 3: Application review**  
Grant applications will be reviewed by ArtsWA staff as they are received. All applications must be submitted electronically by December 8, 2023.
- **STEP 4: Enter into a contract with ArtsWA**  
If your project is recommended for funding, ArtsWA will draft a contract with your organization before your project can begin and funds are disbursed.
- **STEP 5: Begin project**  
Your project can begin after your grant contract is signed with ArtsWA.
- **STEP 6: Submit reimbursement materials**  
This is a reimbursement-style grant. That means no advance payments, but we've worked hard to make the paperwork straightforward. Funds will be available by the beginning of Q3 FY24. Reimbursements can be submitted to ArtsWA on a mutually agreed-upon schedule, but no more frequently than quarterly. Grant contracts will contain the reimbursement schedule.
- **STEP 7: Submit final report**  
When your project is complete by or before June 30, 2025, submit your project report to ArtsWA.



## Project length

Projects in the CDCP must be finished by June 30, 2025. Final reports for projects are due to ArtsWA no later than June 30, 2025.

## Grant funding is reimbursed

Grant dollars are reimbursement only, meaning project work must be completed and properly documented before grant dollars are received. Partial reimbursements may be requested throughout the course of a grant project if sufficient match is also concurrently documented.

## Prevailing wages

CDCP projects are subject to Washington State prevailing wage laws. See [Washington State Department of Labor & Industries' website](#) for more information.

## Archeological surveys may be required

To protect archeological and cultural resources that may be damaged by construction, grant recipients must fill out a cultural resources form if they are disturbing land or buying land for later construction.

Governor's Executive Order 05-05 requires ArtsWA to send the information to the state Department of Archaeology and Historic Preservation and to consult with Native American Tribes. If a project is determined to affect resources, grant recipients may be required to conduct a professional survey or perform mitigation actions.

Please visit the [Department of Archaeology and Historic Preservation's Web site](#) for more detailed information.

Survey and Inventory Standards: [Washington State Standards for Cultural Resources Reporting](#).

## Project funding amounts and match requirements

All Districts can apply for up to \$200,000 in grant funds, regardless of previous grant funding, for this fiscal biennium. For grant requests less than \$50,000, the match may be any ratio of in-kind-to-cash. For requests greater than \$50,000, up to half of the match may be in-kind. Grant requests are eligible for match reduction if the communities qualify. For communities that apply for WSDOT signage funding, they can request funding to defray up to \$6,000 for their share of the costs for the signage. Funds for WSDOT signage are not subject to match requirements.

Please note that ArtsWA does not guarantee that you will receive the maximum amount you have requested for this grant.

Most grants require applicants to contribute to the project by providing either cash or other resources, such as staff labor or donations. The CDCP grant requires a 100% percent match, meaning the applicant must contribute at least the same amount as the grant. The program does allow for in-kind donations to be counted as match. The program has a match reduction component for eligible communities. See next section in the grant guidelines for instructions about how in-kind donations can be used.

Applicants must secure the required match before the Commission awards the grant. ArtsWA grants are intended to be the last source of funding for a project.

To be eligible, all matching resources must be:

- An integral and necessary part of the approved project.
- Part of the work identified in the application and grant agreement.
- Allocated for eligible work types or elements.
- Committed to the project. ArtsWA rules governing projects apply to the grant applicant's match.

Matching resources must not be used as match in another agency or board-funded project.

### Eligible match

A sponsor's matching share may include one or more of the following:

- Appropriations and cash
- Bonds—council or voter
- Donations—the value of using cash, equipment, labor, land, materials, property rights, or services
- Force account—the value of using sponsor's equipment, labor, or materials
- Proceeds of a letter of credit or binding loan commitment

### Not allowed as match

- Existing sponsor assets such as real property or developments.
- Costs that are double counted. (A cost incurred by a sponsor in a project that already has been reimbursed or used as match in another ArtsWA project shall not be used as a match on this ArtsWA project.)
- Costs that are not eligible for grant assistance.
- Costs that are not necessary or an integral part of the project scope.
- Costs associated with meeting a mitigation requirement unrelated to the funded project.

### Eligible costs

Capital budget funds may generally be used to pay for the following construction-related expenses incurred by the grantee:

- Design, architectural, and engineering work
- Building permits/fees
- Archeological/historical review
- Construction labor and materials
- Demolition/site preparation

- Capitalized equipment
- Information technology infrastructure (cables and wiring)
- Construction management (*from external sources only*)
- Initial furnishings
- Landscaping, and
- Real property when purchased specifically for the project, and associated costs

### Ineligible costs

All grants are intended to fund bricks and mortar. Therefore, the following costs are not eligible for reimbursement and *cannot be used to match state funds*:

- Internal administrative activities
- Project management (from any sources)
- Fundraising activities
- Feasibility studies
- Computers or office equipment
- Rolling stock (such as vehicles)
- Lease payments for rental of equipment or facilities
- Mortgage or property leases (including long-term); and
- Moving of equipment, furniture, etc., between facilities

### Match availability and certification

To help ensure projects are ready for implementation upon approval, applicants must have matching funds available for expenditure before the Arts Commission approves funding. All applicants are required to sign and submit Certification of Match forms to ensure their projects are included in the funding recommendations. ArtsWA advises applicants to plan for projects whose match depends on citizen votes or passage of ballot measures. This certification is required with project application.

ArtsWA may declare projects ineligible if there is no guarantee that matching funds are available. Those projects may be passed over in favor of projects with the match in place. Such decisions are based on the Arts Commission's confidence in the applicants' ability to have the match in place when required.

### Eligible in-kind donations

You may apply in-kind donations toward your match requirement. Eligible donations include property, labor (*except* when donated by applicant's paid staff), materials or equipment if their value can be properly assessed and documented. For example, the value of donated real estate

must be documented by an appraisal performed by a certified professional appraiser or county assessment.

Professional labor is calculated as the rate a volunteer would normally charge for their services (must be documented with invoices). Nonprofessional labor is calculated at \$15/hour. However, we reserve the right to make the final determination regarding the acceptability of in-kind contributions.

The amount of in-kind labor or donations you can receive credit for is capped at 50% of total match requirement for grants larger than \$50,000. However, you can accept more than that in in-kind donations if it will help you to complete your project.

### Match reduction

Some local agencies may reduce their match in the CDDPP if they meet the match reduction criteria below. To determine eligibility, applicant must refer to the [United States Census Bureau's Quick Facts website](#) to find appropriate information about their community. Other sources of data will not be accepted. ArtsWA will verify applicant's request for match reduction before granting the request.

- **Communities in need:** A city, town, tribe, or eligible special purpose district with a median household income in their ZIP code of 99.99% or less than \$84,155 (the 2021 state median household income, according to the U.S. Census Bureau). See our policy below for complete details.

### Communities in need

If the grant applicant administrator is in a city, town, tribe, or eligible special purpose district with a median household income less than 99.99% of the state median household income (\$84,155 as of 2021), the applicant's match is identified in Table 1.

Table 1. Minimum Match for Communities in Need Jurisdiction's Median Household Income as a Percent of State	
Median Community Household Income relative to State Household Income	Minimum Match Required
0-65%	50% of required match
65-80%	65% of required match
80-99.99%	80% of required match

Additional requirements are as follows:

- For grants larger than \$50,000 at least 25% percent of total project cost must be provided in the form of a nonstate, non-federal contribution.
- If a project is sponsored by more than one organization, all must qualify for some match reduction. Minimum match shall be assigned based on the primary sponsor of the application.

## Policy intent

- Reduce the match required for smaller jurisdictions whose ability to raise match is constrained.
- For a low-income jurisdiction (city, town, tribal area, eligible special purpose district) of any population size, reduce the match required for projects in a ZIP code or census block where the income is less than the jurisdiction as a whole.

## Application process

Applicants will [submit their application via our online form](#). All grant proposals are reviewed by staff. The evaluation meeting notes and most of the application materials are open to the public.

### Page 1: Contact Information

This section includes basic information concerning your organization and proposal, including contact information and other pertinent data. This section must be completed in its entirety.

### Page 2: Project Description and Budget

Please answer thoroughly and to the best of your ability. Provide cross streets if there is no project address, the parcel number(s) of the project site, the name(s) of any organizations that will be doing the work, and their contact information.

When listing your project budget, *please use eligible costs only*. This will be different from your *total* project budget and includes only capital costs that this grant can reimburse. For more information about what costs are eligible, please refer to above section.

### Page 3: Documents

The Documents section of the application is where you will upload the documents required or requested for the application. Please save forms or documents on your computer, complete and then upload to using the “Upload” button provided. All documents required for your project must be completed and submitted with the application. Failure to provide the requested documentation or providing inaccurate information may result in the proposal being disqualified.