|  |  |
| --- | --- |
| INSTITUTION | CAMPUS LOCATION |
| Choose an item. | Click or tap here to enter text. |
| PROJECT TITLE | FPMT UNIQUE FACILITY ID # (OR NA) |
| Click or tap here to enter text. | Click or tap here to enter text. |
| PROJECT CATEGORY | PROJECT SUBCATEGORY |
| Choose an item. | Choose an item. |
| PROPOSAL IS |
| New or Updated Proposal (for scoring) | Resubmitted Proposal (retain prior score) |
| [ ]  New proposal [ ]  Resubmittal to be scored (more than 2 biennia old or significantly changed) | [ ]  Resubmittal from 2017-19 biennium[ ]  Resubmittal from 2019-21 biennium |
| CONTACT | PHONE NUMBER |
| Click or tap here to enter text. | Click or tap here to enter text. |

PROPOSAL CONTENT

[ ]  Project Proposal Checklist: this form; one for each proposal

[ ]  Project Proposal Form: Specific to category/subcategory (10-page limit)

[ ]  Appendices: templates, forms, exhibits and supporting/supplemental documentation for scoring.

INSTITUTIONAL PRIORITY

[ ]  Institutional Priority Form. Sent separately (not in this packet) to: Darrell Jennings.

Check the corresponding boxes below if the proposed project meets the minimum threshold or if the item listed is provided in the proposal submittal.

MINIMUM THRESHOLDS

[ ]  Project is not an exclusive enterprise function such as a bookstore, dormitory or contract food service.

[ ]  Project meets LEED Silver Standard requirements.

[ ]  Institution has a greenhouse gas emissions reduction policy in place in accordance with RCW 70.235.070 and vehicle emissions reduction policy in place per RCW 47.01.440 or RCW 43.160.020 as applicable.

[ ]  Design proposals: A complete predesign study was submitted to OFM by July 1, 2020.

[ ]  Growth proposals: Based on solid enrollment projections and is more cost-effectively providing enrollment access than alternatives such as university centers and distance learning.

[ ]  Renovation proposals: Project should cost between 60 – 80% of current replacement value and extend the useful life of the facility by at least 25 years.

[ ]  Acquisition proposals: Land acquisition is not related to a current facility funding request.

[ ]  Infrastructure proposals: Project is not a facility repair project.

[ ]  Stand-alone, infrastructure and acquisition proposals: is a single project requesting funds for one biennium.

REQUIRED APPENDICES

[ ]  Capital Project Report CBS 002

[ ]  Project cost estimate:

* + CBS 003 for projects between $2 million and $5 million
	+ Excel C-100 for projects greater than $5 million

[ ]  Degree Totals and Targets template to indicate the number of Bachelors, High Demand and Advanced degrees expected to be awarded in 2021. (Required for Overarching Criteria scoring criteria for Major Growth, Renovation, Replacement and Research proposals).

[ ]  Availability of Space/Campus Utilization template for the campus where the project is located. (Required for all categories/subcategories except Infrastructure and Acquisition proposals).

[ ]  Assignable Square Feet template to indicate program-related space allocation. (Required for Growth, Renovation and Replacement proposals, all categories/subcategories).

OPTIONAL APPENDICES

Attach supplemental and supporting project documentation, *limit* *to materials directly related to and needed for the evaluation criteria*, such as:

[ ]  Degree and enrollment growth projections

[ ]  Selected excerpts from institutional plans

[ ]  Data on instructional and/or research space utilization

[ ]  Additional documentation for selected cost comparables (acquisition)

[ ]  Selected materials on facility conditions

[ ]  Selected materials on code compliance

[ ]  Tables supporting calculation of program space allocations, weighted average facility age, etc.

[ ]  Evidence of consistency of proposed research projects with state, regional, or local economic development plans

[ ]  Evidence of availability of non-state matching funds

[ ]  Selected documentation of prior facility failures, high cost maintenance, and/or system unreliability for infrastructure projects

[ ]  Documentation of professional assessment of costs for land acquisition, land cleanup, and infrastructure projects

[ ]  Selected documentation of engineering studies, site survey and recommendations, or opinion letters for infrastructure and land cleanup projects

[ ]  Other: Click or tap here to enter text.

I certify that the above checked items indicate either that the proposed project meets the minimum thresholds or the corresponding items have been included in this submittal.

|  |  |  |  |
| --- | --- | --- | --- |
| Name: | Click or tap here to enter text. | Title: | Click or tap here to enter text. |
|  |
|  |
| Signature: | Click or tap here to enter text. | Date: | Click or tap here to enter text. |