

INSTITUTION	CAMPUS
PROJECT TITLE	

### SUMMARY NARRATIVE

- Problem statement (short description of the project – the needs and the benefits)
- History of the project or facility
- University programs addressed or encompassed by the project

### OVERARCHING SCORING CRITERIA

#### 1. Integral to achieving statewide policy goals

Provide degree targets, and describe how the project promotes improvement on 2018-19 degree production totals in the [OFM Statewide Public Four-Year Dashboard](#). Include the degree totals and targets template in an appendix.

- A. Indicate the number of bachelor’s degrees awarded at the close of the 2018-19 academic year, and the number targeted for 2021.
- B. Indicate the number of bachelor’s degrees awarded in high-demand fields at the close of the 2018-19 academic year, and the number targeted for 2021.
- C. Indicate the number of advanced degrees awarded at the close of the 2018-19 academic year, and the number targeted for 2021.

#### 2. Integral to campus/facilities master plan

- A. Describe the proposed project’s relationship and relative importance to the institution’s most recent campus/facilities master plan or other applicable strategic plan.
- B. Does the project follow the sequencing laid out in the master plan (if applicable)? If not, explain why it is being requested now.

#### 3. Integral to institution’s academic programs plan

Describe the proposed project’s relationship and relative importance to the institution’s most recent academic programs plan. Must the project be initiated soon in order to:

- A. Meet academic certification requirements?
- B. Permit enrollment growth and/or specific quality improvements in current programs?
- C. Permit initiation of new programs?

### GENERAL CATEGORY SCORING CRITERIA

#### 1. Describe how the project promotes access for underserved regions and place-bound adults through distance learning and/or university centers

- A. Is distance learning or a university center a large and significant component of the total project scope? If yes, to what degree of percentage?
- B. Is the project likely to enroll a significant number of students who are place-bound or residents of underserved regions?

## 2. Enrollment growth

- A. Identify the number of additional full-time equivalent (FTE) state-supported students the project is expected to enable the institution to serve when the space is fully occupied. Describe the method by which the number of additional FTEs who can be accommodated by the proposed space has been calculated, and provide and explain the enrollment analysis indicating probable student demand and enrollment from project completion to full occupancy.
- B. Using the [OFM Statewide Public Four-Year Dashboard](#), identify how many of the additional FTE enrollments are expected to be in high-demand fields and the particular fields in which such growth is expected to occur.

## 3. Availability of space/utilization on campus

Describe the institution's plan for improving space utilization and how the project will impact the following:

- A. The utilization of classroom space
- B. The utilization of class laboratory space

## 4. Efficiency of space allocation

- A. For each major function in the proposed facility (classroom, instructional labs, offices), identify whether space allocations will be consistent with Facility Evaluation and Planning Guide (FEPG) assignable square feet standards. To the extent any proposed allocations exceed FEPG standards, explain the alternative standard that has been used, and why. See Chapter 4 of the scoring process instructions for an example. Include supporting information in an appendix.
- B. Identify the following on form CBS002:
  1. Usable square feet (USF) in the proposed facility
  2. Gross square feet (GSF)
  3. Building efficiency (USF divided GSF)

## 5. Reasonableness of cost

Provide as much detailed cost information as possible, including baseline comparison of costs per square foot (SF) with the cost data provided in Chapter 5 of the scoring process instructions and a completed [OFM C-100 form](#). Also, describe the construction methodology that will be used for the proposed project.

If applicable, provide Life Cycle Cost Analysis results demonstrating significant projected savings for selected system alternates (Uniformat Level II) over 50 years, in terms of net present savings.

## TEMPLATES REQUIRED IN APPENDIX FOR SCORING

- [Degree totals and targets](#)
- [Availability of space/campus utilization](#)
- [Program-related space allocation](#)