|  |  |
| --- | --- |
| INSTITUTION | CAMPUS LOCATION |
| Choose an item. | Click or tap here to enter text. |
| PROJECT TITLE | OFM/CBS Project # |
| Click or tap here to enter text. | Click or tap here to enter text. |
| PROJECT CATEGORY | FPMT UNIQUE FACILITY ID # (OR NA) |
| Replacement - Standalone | Click or tap here to enter text. |
| PROPOSAL IS | |
| New or Updated Proposal (for scoring) | Resubmitted Proposal (retain prior score) |
| New proposal  Resubmittal to be scored (more than 2 biennia old or significantly changed) | Resubmittal from 2018 (2019-21 biennium)  Resubmittal from 2020 (2021-23 biennium) |
| CONTACT | PHONE NUMBER |
| Click or tap here to enter text. | Click or tap here to enter text. |

Proposal content

Project Proposal Checklist: this form; one for each proposal

Project Proposal Form: Specific to category/subcategory (10-page limit)

Appendices: templates, forms, exhibits and supporting/supplemental documentation for scoring.

Institutional priority

Institutional Priority Form. Sent separately (not in this packet).

*Check the corresponding boxes below if the proposed project meets the minimum threshold or if the item listed is provided in the proposal submittal.*

Minimum thresholds

Project is not an exclusive enterprise function such as a bookstore, dormitory, or contract food service.

Project meets LEED Silver Standard requirements.

Institution has a greenhouse gas emissions reduction policy in place in accordance with RCW 70A.45.050 and vehicle emissions reduction policy in place per RCW 47.01.440 or RCW 43.160.020 as applicable.

A complete predesign report was submitted to OFM by July 1, 2022 and approved.

Growth proposals: Based on solid enrollment projections and is more cost-effectively providing enrollment access than alternatives such as university centers and distance learning.

Renovation proposals: Project should cost between 60 – 80% of current replacement value and extend the useful life of the facility by at least 25 years.

Acquisition proposals: Land acquisition is not related to a current facility funding request.

Infrastructure proposals: Project is not a facility repair project.

Stand-alone, infrastructure and acquisition proposals is a single project requesting funds for one biennium.

Required appendices

Project cost estimate: Excel C-100

Degree Totals and Targets template to indicate the number of Bachelors, High Demand and Advanced degrees expected to be awarded in 2023. (Required for Overarching Criteria scoring criteria for Major Growth, Renovation, Replacement and Research proposals).

Availability of Space/Campus Utilization template for the campus where the project is located. (Required for all categories/subcategories except Infrastructure and Acquisition proposals).

Assignable Square Feet template to indicate program-related space allocation. (Required for Growth, Renovation and Replacement proposals, all categories/subcategories).

Optional appendices

Attach supplemental and supporting project documentation, *limit* *to materials directly related to and needed for the evaluation criteria*, such as:

Degree and enrollment growth projections

Selected excerpts from institutional plans

Data on instructional and/or research space utilization

Additional documentation for selected cost comparables (acquisition)

Selected materials on facility conditions

Selected materials on code compliance

Tables supporting calculation of program space allocations, weighted average facility age, etc.

Evidence of consistency of proposed research projects with state, regional, or local economic development plans

Evidence of availability of non-state matching funds

Selected documentation of prior facility failures, high-cost maintenance, and/or system unreliability for infrastructure projects

Documentation of professional assessment of costs for land acquisition, land cleanup, and infrastructure projects

Selected documentation of engineering studies, site survey and recommendations, or opinion letters for infrastructure and land cleanup projects

Other: Click or tap here to enter text.

I certify that the above checked items indicate either that the proposed project meets the minimum thresholds, or the corresponding items have been included in this submittal.

|  |  |  |  |
| --- | --- | --- | --- |
| Name: | Click or tap here to enter text. | Title: | Click or tap here to enter text. |
|  | | | |
|  | | | |
| Signature: | Click or tap here to enter text. | Date: | Click or tap here to enter text. |