

INSTITUTION	CAMPUS
PROJECT TITLE	

Summary narrative

- Problem statement (short description of the project – the needs and the benefits)
- History of the project or facility
- University programs addressed or encompassed by the project

General category scoring criteria

1. Significant health, safety, and code issues

- A. Identify whether the project is needed to bring the facility within current life safety (including seismic and ADA), energy, utilities, or transportation code requirements.
- B. Clearly identify the applicable standard or code, and describe how the project will improve consistency with it. Provide selected supporting documentation in appendix and reference in the body of the proposal.

2. Evidence of increased repairs and/or service interruption

Identify prior facility repairs, work order repair history or contractor repair call-outs, increased utility and/or maintenance costs, and/or system unreliability. Provide selected supporting documentation in appendix, and reference them in the body of the proposal.

3. Impact on institutional operations without the infrastructure project

Describe how and the extent to which there would be an impact on existing operations and programs. Describe the potential impact on future, already funded or planned construction projects or program needs should this infrastructure project not occur.

4. Reasonable estimate

Provide as much detailed cost estimate information as possible, including documentation of professional assessment of costs (may contain opinions of external experts or experienced project management staff from the institution).

5. Engineering study

Identify whether there is a completed comprehensive engineering study, site survey and recommendations or opinion letter. Provide referenced supporting documentation in appendix.

6. Support by planning

- Describe the proposed project's relationship and relative importance to the institution's:
- A. Campus/facilities master plan
 - B. Ongoing academic and/or research program need and strategic plan

7. Resource efficiency and sustainability

Document project benefits associated with low-impact stormwater management techniques, improvements in energy and resource conservation, and use of renewable energy sources