



STATE OF WASHINGTON

OFFICE OF FINANCIAL MANAGEMENT

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July 7, 2023

TO: Agency Directors
Presidents of Higher Education Institutions

FROM: David Schumacher
Director

A handwritten signature in black ink, appearing to read "D. Schumacher", with a long horizontal flourish extending to the right.

**SUBJECT: TEMPORARY OPERATING, CAPITAL, AND TRANSPORTATION
EXPENDITURE AUTHORITY FOR 2023-25 BIENNIUM**

Because of the lag between the beginning of the biennium and the submittal and approval of agency allotments, agencies are hereby granted temporary authority to expend funds and incur obligations for the first 90 days of the 2023-25 biennium from July 1, 2023 through September 29, 2023.

Agency expenditures must be consistent with the conditions and limitations of enacted 2023-25 appropriations. They also may not exceed the monthly estimates that will be assumed in the allotments.

We encourage you to submit your initial agency allotments before the statutory deadline of August 15, 2023. We will make every effort to review and approve allotments as expeditiously as possible.

If you have questions, please contact your [assigned budget advisor](#).

cc: Susan Howson, Senate Ways and Means Committee
Dave Johnson, House Appropriations Committee
Agency Budget Officers
OFM Budget Advisors