

State HR Representatives:

Angie Gill (Comp & Policy)
Angie Strozyk (Class & Comp)
Brett Tratnick (HR Analytics)
Brittany Trujillo (Rules & Policy)
Caroline Kirk (Labor Relations)
Chelsea Lee (Class & Comp)
Damien Valadez (Comp & Policy)
Denise Flatt (HR Enterprise Systems)
Erica Munro (Coordinator, HR Analytics)
Jennifer Gammell (HR Analytics)
Patricia Foshaug (Rules & Policy)
Shelby Sheldon (Class & Comp)
Sue Richards (Workforce Research)
Tanya Aho (Labor Relations)

Agency Representatives:

Amanda Wallace (DOL)
Anastacia Alessandro (HCA)
Austin Miller (AGR)
Carla Wilson (DVA)
Chelsey Sok (LOT)
Coleen Blake (PARKS)
Cori Lowther (DFW)
Erin Lewis (OAH)
Hang Nguyen-Le (OFM)
Jackie Ramirez (DES)
Jasmine Malan (ATG)
Jody Ozmun-Wells (DCYF)
Julie Stephens (DOR)
Kim Francis (DOH)
Kristy Polanco (DOT)
Linda Sutherland (DSHS)
Lindsey Henderson (COM)
Lucille Rolfe (DOC)
Lydia Rumpel (DNR)
Manny Udarbe (DFI)
Matt Reed (SAO)
Melissa Rasmussen (WSP)
Michele Childers (LNI)
Michele Gillis (ECY)
Mistina Venesky (MIL)
Neva Barton (UTC)
Rilee Nelson (LCB)
Sam Hewlett (CTS)
Shannon Masuoka (ESD)
Shirley Bayon (GMB)
Theresa Ellsworth (OSPI)

HRMS Data Stewards Charter

A community of HRMS data experts.

Objectives:

- More accurate and consistent enterprise HRMS data
- Improved reporting for strategic workforce planning related to agency, enterprise and collective bargaining activities
- Insight into enterprise business decisions impacting HRMS

Our primary focus is:

- To create a community of HRMS Data Stewards
- To collaborate with subject matter experts regarding data definitions, coding, and integrity
- To develop best practices for HRMS coding and reporting

So That:

- Agencies may use HRMS data in developing workforce strategies

Roles & Responsibilities:

- Represent agency HRMS data needs from input to output
- Promote the use of HRMS Data Definitions and HRMS coding guidance
- Ensure agency business processes adhere to data standards
- Lead agency participation on HRMS data definition activities by:
 - Assisting in drafting definitions, process documentation, coding guidance and communications
 - Participating in data definition workgroups or delegate to appropriate subject matter expert
 - Championing agency HRMS data clean-up efforts

Meeting Schedule:

Typically monthly, on the second Wednesday of each month.

Refer to the HRMS Data Stewards webpage for future and previous meetings: <https://ofm.wa.gov/state-human-resources/hr-meetings/hrms-data-stewards>