

State of Washington
 Status of Audit Resolution
 December 2016

Department of Veterans' Affairs

Agency 305

Audit Report	Finding Number	Finding and Corrective Action Plan	
1017124	2015-001	<p>Finding:</p> <p>Corrective Action:</p> <p>Completion Date:</p> <p>Agency Contact:</p>	<p>The Department lacked adequate internal controls over the issuance of gift cards to veterans, increasing the risk of misuse, abuse and theft of public funds.</p> <p>As a result of a previous audit, the Department implemented several corrective actions. However, the corrective actions were not fully implemented at the time of the current audit.</p> <p>As of November 2015, the Department has implemented the following internal controls:</p> <ul style="list-style-type: none"> • Developed operating procedures for determining eligibility for accessing services within the Homeless Veterans Reintegration and Homeless Veterans Programs. • Developed a system for tracking the purchases, issuance, and distribution of gift cards. • Required supporting documentation for purchases and client eligibility to be maintained in client files. • Conducted and will continue to conduct internal audits to ensure compliance with department policies for gift card purchases and use of purchase cards. <p>November 2015, subject to audit follow-up</p> <p>Erwin B. Vidallon Chief Financial Officer PO Box 41150 Olympia, WA 98504-1150 (360) 725-2171 erwinv@dva.wa.gov</p>

State of Washington
 Status of Audit Resolution
 December 2016

Department of Veterans' Affairs

Agency 305

Audit Report	Finding Number	Finding and Corrective Action Plan	
1017124	2015-002	<p>Finding:</p> <p>Corrective Action:</p> <p>Completion Date:</p> <p>Agency Contact:</p>	<p>The Department lacked adequate internal controls over its dining hall cash receipting process.</p> <p>As a result of a previous audit, the Department implemented several corrective actions. However, the corrective actions were not fully implemented at the time of the current audit.</p> <p>As of November 2015, the Department has implemented the following internal controls:</p> <ul style="list-style-type: none"> • Reviewed and standardized policies and procedures regarding receipts from sales of meal tickets. • Provided additional training on the standardized procedures and safeguarding public funds to staff participating in cash receipting for meal tickets. • Ensured sales are reconciled to cash receipt reports on a monthly basis, at a minimum. Periodic process reviews will be conducted to ensure compliance with established policies and procedures. <p>October 2015, subject to audit follow-up</p> <p>Erwin B. Vidallon Chief Financial Officer PO Box 41150 Olympia, WA 98504-1150 (360) 725-2171 erwinv@dva.wa.gov</p>