

**State of Washington  
 Status of Audit Resolution  
 December 2017**

**Department of Fish and Wildlife**

**Agency 477**

<b>Audit Report</b>	<b>Finding Number</b>	<b>Finding and Corrective Action Plan</b>	
1019710	2016-001	Finding:	The Department of Fish and Wildlife did not adequately monitor wildlife damage prevention contracts.
		Corrective Action:	<p>The Department concurs with the audit finding.</p> <p>To address auditors’ recommendations, the Department is taking the following corrective actions:</p> <ul style="list-style-type: none"> <li>• Create standardized “Range Rider” field journal templates for vendors to include the required elements. The templates will be posted on the Department’s website to ensure consistency.</li> <li>• Reconcile the number of hours or days invoiced by vendors to field journals.</li> <li>• Ensure contract cost share provisions are properly accounted for on each invoice payment.</li> <li>• Ensure only properly documented costs are eligible for reimbursement.</li> </ul> <p>The Department will also take the following actions:</p> <ul style="list-style-type: none"> <li>• Request repayment from vendors for the known material overpayments identified in the audit.</li> <li>• Clearly describe the Statement of Work on future contracts with vendors, and specify whether vendors are authorized to bill for services by daily rates or hourly rates.</li> </ul>
		Completion Date:	Corrective action is expected to be complete by June 2018
		Agency Contact:	<p>Mario Cruz          Internal Audit Manager          1111 Washington Street SE          Olympia, WA 98501          (360) 902-2420  <a href="mailto:Mario.cruz@dfw.wa.gov">Mario.cruz@dfw.wa.gov</a></p>